

## AGENDA

### MONTROSE CITY COUNCIL MEETING

September 12, 2017 7:00 PM Community Center

#### PLEDGE OF ALLEGIANCE

#### CALL TO ORDER - Roll Call

#### APPROVAL OF AGENDA

MINUTES - Dispense with reading of the Minutes of the regular Council Meeting 8/08/17

MINUTES – Dispense with reading of the Minutes of the 8/26/17 Special Council Meeting

#### DEPARTMENT REPORTS

- Parks & Recreation
- Streets & City Property
- Utility
- Daycare
- Finance Office excluding water bill discussion below
  - Appoint new Finance Officer
  - Discuss Standing authority to pay recurring bills (ie, electric) as to not incur late fees
  - Discuss roles that could to be shifted to people other than Finance Officer to get the position down to part-time
    - Building permits
  - Only take Cash or Checks (no credit cards – to avoid fees)
  - Computer/Networking contact to fix any future issues
    - Add capability for Baltic Finance Officer to remotely log in to do payroll etc as backup

#### PAY VOUCHERS

#### OLD BUSINESS

- Fence Encroachment on Alley
- Printer Contract
- Rick Reed from Golden West
  - Disposal of Cinder Block building by Water Tower
  - Preliminary Discussions on expiring Cable TV agreement
- Request by General Store for Off-sale Malt Beverage license
- Bob Lounsbery and Experience Works assistance for seniors
- Need special budget meeting in September

#### NEW BUSINESS

- Credit Cards for Finance Officer and Daycare Directors
- Discuss whether to keep or close Walmart Credit Card account
- Tax Exempt forms to avoid paying sales tax
- Additional Banyon software to replace QuickBooks
  - Accounts Receivable
  - Fund Accounting
  - Payroll
- Discuss Permanent Camp Sites
- FFA Sponsorship
- Garbage Contract
- Discuss Empty Lot owned by City
- Water Billing
  - Late Fee Refund Requests
  - Delinquent Water Customers

- Water shut off procedures
- First Reading of Appropriations Ordinance 325-2017

HEARING OF THOSE PRESENT

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION to be determined per SDCL 1-25-2

ADJOURN

NOTE: No changes will be made to the agenda within 24 hours of the Council meeting.